

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA
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MINUTES of the Parish Council meeting held on 6th October 2022 Chapel Schoolroom, North Duffield

Part 1

22086. In attendance: Cllrs R Arrand, S Brown, R Hemingway (Chairman), L Richardson, M Walton, and D Wint. S Look (Clerk). Members of the public.

Apologies: M Patten, C Walker, B Wells. District Councillors Cllr Arthur and M Topping.

No declarations of interest received.

22087. Minutes of the Parish Council meeting held on Thursday 1st September 2022 were proposed, seconded and unanimously agreed as a true and accurate record.

22088. Matters arising from the last meeting:

- i. Cllr Hemingway has updated the village 'to do list'. Planking and depth gauge on the jetty to be replaced. The drainage channel on the pond patio still requires installing. The annual clearance and tree removal on the island to be done. The pond hedge to be lowered. Village Green electrics require replacing. To consider quotes at the next meeting. The benches near the pond are to be cleaned and revarnished in the spring. Street signs to be inspected by SDC. Clerk to ask if they will allow councillors to repaint them. Snickets still need weeding and overgrowth pin kerbs on footpaths need attention.
- ii. Back Lane pumping station issues; Yorkshire Water have confirmed pump has been replaced.
- iii. Footpath to link up North Duffield to Skipwith Common; Cllr Topping has met with the leader of SDC to discuss funding options. Cllr Arthur to contact NYCC about government grants for cycle paths. Cllr Topping to meet with clerk to determine the location for the proposed path.
- iv. The Defibrillator software has been updated and is now back in place. The battery has also been replaced.

22089. Public time:

- i. Written comments received from a member of the public to be discussed under 'Highways'.
- ii. Member of the public gave an update on the village green and expressed concerns about the condition of the turf on green especially under the conifer tree. To consider temporarily fencing it off to allow it to grow back. To re-assess early summer. Request again for 'No Mow May' on part of the village green.
- iii. Resident raised concern that the build out being on the wrong side of the road to slow motorists down exiting the village. It was explained that Highways determined location due to space, driveways and visibility. It was also explained to residents that a further buildout or chicane is not possible for the same reason. Highways have also confirmed that speed cushions/bumps are not viable due to the noise and vibrations causing issues to nearby residents.
- iv. A resident expressed concern about an extension to Allonby House, York Road. Resident advised that the plans have been approved by SDC.

22090. Receive Ward/ District Councillor reports:

- i. Not present.

22091. Highways:

- i. Update given from the Chairman on a meeting with NYCC to discuss Highways concerns raised. The 30mph speed limit is going to be extended towards Skipwith on York Road. Highways have confirmed that there is no room to install an additional build out nor a chicane but they have agreed to paint '30' on the road. Councillors agreed to investigate installing 'Village Gateways' at the entrances to the village on the A163 and/or York Road in 2023 but this is dependent on funding available and priorities for expenditure to be discussed at our budget meeting in December. Gateways cost approximately £2500 per pair. Councillors also to look at installing a Vehicle Activated Sign on York Road but these cost nearly £5000. Councillors to consider conducting a further speed survey on York Road now the build out is in place (our last survey cost £360). It was confirmed that the PC commissioned a survey in December 2021 and unfortunately, having presented the results to North Yorkshire County Council and North Yorkshire Police, the average speeds did not warrant any further action/ engineering intervention. Highways advised councillors/ members of the public to visit the North Yorkshire Police website and search 'Speed Management Protocol' for further information.

A request was made to Highways to put a 'Stop' sign at the junction of Green Lane to York Road but they confirmed this does not meet the visibility standards and is not possible.

Menthorpe Lane and Springfield Drive entrance road surface issues are going to be investigated by Highways.

Green Lane road resurfacing is on the waiting list but currently is not regarded as dangerous and does not meet intervention level even though it is aesthetically poor. All estate roads are inspected annually by highways with main roads such as the A163 inspected every three months. Potholes have to reach a certain depth before considered dangerous.

Yellow lines will not be repainted imminently, but councillors were assured by Highways that as long as some evidence remains of them in situ they are still enforceable in law.

The proposed yellow lines on both sides of the school entrance are to be done soon. This is currently going through the NYCC legal department.

NYCC have confirmed that the bus stop near the shop on Main Street cannot be moved because it is a bus stop rather than a bus stand. Concerns raised that drivers park inconsiderately blocking driveways but unfortunately Highways cannot take any further action.

Councillors resolved to investigate getting a new official highways 'Duck warning sign' for near the village green.

A request was made to cut back the grass verge on the A163 from Oak Road towards Selby. It was confirmed that this is highways responsibility rather than residents and therefore Highways will be contacted to request further action.

- ii. Agreed to give and update on the statistics from the new VAS Sign on the A163 at the next meeting. Cllr Wint to look at downloading the data.
- iii. No further update on the community speed watch programme.
No further update on the highways work on the A163 opposite Broadmanor to remove one gully, reposition another out of the wheel track and reset a further three gully grates to prevent the road vibrations. Highways have confirmed it is on the work schedule but unfortunately the PC have not been given a date. The same applies for the grates on Willow Drive.
- iv. No further update on the various street sign repairs/ replacement reported to SDC. Clerk has contacted SDC to request an inspection of all the signs to see which ones they can replace. Agreed to ask SDC if councillors are able to repaint them.
- v. Work is continuing on the installation of a footpath near the allotments on the A163.

22092. Planning Applications

- i. 2022/1112/TPO. 5 Manor Drive, North Duffield. Application for consent to crown lift to 6m to clear the highway and balance, reduce 3 lateral limbs over the garages and removal of any cross rubbing branches and deadwood to 2 No Horse Chestnut trees (T1 & T2) covered by TPO 6/1979. No comments.

22093. Planning Decisions:

- i. 2022/0667/FUL. Land off A163, Market Weighton Road. Erection of a 2 storey, 5 bed roomed detached house with car port and office above together with access drive. REFUSED.

22094. Planning Ongoing:

- i. 2021/1353/FUL. Land Adjacent A163 Market Weighton Road North Duffield. Erection of 5 dwellings and associated infrastructure. To go to committee. PC support application.
- ii. Appeal Ref: APP/N2739/W/22/3290500 Land to North-East of Kapuni, Green Lane, North Duffield, Selby YO8 5RR. Green Lane is an adopted highway with partial footpaths on its southern side. Condition number 7 relates to the agreement and creation of a new footpath along the southern side of Green Lane, stretching from No 29 to No 21. It would involve cutting back hedges associated with these properties that Appeal Decision APP/N2739/W/22/3290500 <https://www.gov.uk/planning-inspectorate> 2 overhang the highway verge. This condition was discharged; however, the appellant appealed to remove the condition as they considered it to be undeliverable. The planning inspectorate concluded that the proposed development would comply with the development plan in the disputed condition's absence. The appeal was therefore allowed.

22095. Selby Local Plan:

- i. Cllrs Hemingway, Patten and Wells to meet to formulate a response. Proposed response to be circulated to councillors for comments. Deadline for comments 28th October 2022.

22096. Financial matters:

- i. Electricity tariff ends on 31st October 2022. Existing cost is Daily Service Standing Charge 35.47p/day@16.38/KWh. Renewal is the daily service charge is 73.3p/per day and on a 1-year term 76p/KWh, 2-year term 66.27p/KWh or 3-year term 65.56p/KWh. Resolved to ascertain what the early exit fee would be before determining which contract to enter into.
- ii. Finance report and consider transactions for approval and payment:
Account balance and reconciliation:

		Current account	Savings account
a.	Account balances as at 25th August 2022	£3723.94	£30,222.39
b.	Payments made since last meeting (approved at last meeting):		
	Glasdon- benches for the village green	-£2120.78	
	YLCA – Skills training for Cllr Patten	-£33.40	
	Skipwith PCC – churchyard maintenance and Round Up	-£500.00	
	R Hemingway – pump for the dinghy	-£25.00	
	S Look August expenses	-£81.17	
	S Look – August salary	-£	
	CAMNY – Citizens Advice Selby donation	-£50.00	
c.	Payments made since last meeting under clerks delegated authority:		
	Lisa’s Florist – wreath to mark the passing of the Queen	-£50.00	
	North Yorkshire County Council – Build Out	-£2478.27	
	Autela – payroll services July-Sept	-£51.61	
	Scottish Power – electricity for village green	-£54.76	
	S Look – Clerks September salary	-£	
d.	Receipts		
	Lewis’ tree surgery for damage to Christmas lights		£50.00
e.	Internal transfer 05.09.22	£3000.00	-£3000.00
	Internal transfer 15.09.22	£3000.00	-£3000.00
f.	Account balances as at 29th September 2022	£3340.07	£24,272.39
g.	To approve the following payments:		
	Clerks September Salary	-£	
	Clerks September expenses inc. website hosting	-£169.26	
	JRB Enterprise Ltd – dog bin bags	-£130.26	
	N Gray; Donkey refurbishment and magnolia plant	-£108.37	
	North Duffield Dragons – Marquee	-£675.00	
	S Look- replacement battery for defibrillator (Welmedical)	-£204.00	
	NYCC – VAS post	-£600.00	

Resolved to accept and approve the payments and transactions as stated.

22097. Village Green:

- i. No further update on the formal easement over the village green from Daniel Gath homes to install a connection to the foul drainage.
- ii. No further update on the pond.
- iii. Update from the ‘village green working group’; progress/plan/next steps agreed to be carried forward to the next meeting. It was resolved to leave the area around the green dog bin as a ‘No Mow May’ area. Note to be added to the grass cutting contract.
- iv. Councillors considered the planting of a Crab Apple rather than a replacement Cherry tree. It was agreed to purchase a pink flowering cherry tree as planned.
- v. Councillors to take back responsibility for maintaining the donkey and nativity. The work involves washing all the clothes and dressing the figures. Mrs N Gray has kindly agreed to continue to store them for the PC.
- vi. Investigations ongoing on the electrical check of the mains electrics that serve the pond.
- vii. Cllr Wells has confirmed the book swap stand is nearly complete. To be delivered and installed by Men in Sheds.

- viii. Councillors considered stage two of the tree maintenance on the village green. The braces for the Sycamore have been installed. Clerk to get quotes to cut back the overhanging branches over the pond on tree 3 on the village green plan and tree 16 requires remedial work.
- ix. Agreement has been made with North Duffield Dragons football club on the purchase of the marquee for village events. To agree hire costs at a later date. Cllr Wint to purchase additional accessories required. Cllr Arrand to arrange collection and storage. Clerk to contact the football club about storage options on the playing field.
- x. Cllr Wint to arrange installation of the new benches on the village green. To also prepare the area for the WI bench installation.

22098. Correspondence:

- i. YLCA White Rose Update and training dates noted.
- ii. Thank you from Selby Citizens Advice Bureau for the donation noted.
- iii. Local Plan consultation date has been extended to end at 5pm on 28th October 2022.

22099. Allotments:

- i. Update on the Allotment Committee. The Chair and Treasurer are stepping down from the committee. New members TBC. The contract with the allotment committee is for three years so expires in April 2024.

22100. Meeting closure to members of the public:

- i. Councillors considered changing the day of the Parish Council meetings. Resolved to continue to hold meetings on the first Thursday of the month.
- ii. Confirmed the next monthly meeting of the Parish Council is to be held on Thursday 3rd November 2022 at 7pm in North Duffield Methodist Chapel.

Part 2

22101. Confidential business. Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

- i. Councillors to feedback any amendments to the village green contract before the next meeting. Resolved to advertise the Village maintenance contract in November. Term to be confirmed at the next meeting.

Meeting closed at 21.20.

Signed:

(Chairman)

Date: